

Wareham Fire District

Board of Engineers Meeting Minutes

Date: April 22, 2026

Time: 1:02 PM – 1:17 PM

Location: Board of Engineers Meeting Station 1, 273 Main St., Wareham

1. Call to Order

The meeting was called to order at **1:02 PM** by Assistant Chief Pat Haskell.

Both members were present.

2. Correspondence

No correspondence was presented.

3. Old Business

- The **Station 3 generator** remains out of service.
- The Board confirmed the need to schedule an **Executive Session** to address personnel matters involving two individuals.

Executive Session Details:

- **Date:** May 7, 2026
- **Time:** 10:05 AM – 11:00 AM (approx.)
- The meeting will open at 10:00 AM, enter Executive Session, and reconvene in open session following its conclusion.

4. New Business

- A **grant application** is in progress for a dryer at Station 2.
- The **new engine** remains in Wisconsin undergoing repairs.
- **Squad 1** is currently out of service due to a software issue.

- A previously approved **\$40,000 article** was amended to **\$20,000** at the District Meeting to support call force activities (fires and drills).
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5. Other Business

District Meeting Update

- The Board reported that all requested articles, including the **annual budget**, were approved at the District Meeting.
- Appreciation was expressed to members and residents for their support.

Facility Maintenance

- **Station 1** was professionally deep cleaned and sanitized.
- Additional cleaning of the conference room and headquarters is scheduled.
- The Board noted the importance of maintaining a safe and healthy environment.

Communications Infrastructure

- Motorola Solutions will conduct **tower site surveys** at:
 - Bourne Hill
 - West Wareham
 - Glen Charlie
 - Thatch Lane will be evaluated at a later date.
 - Work is underway to support a **July 1 implementation timeline**.
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6. Dispatcher Hiring Process

- A total of **25 applications** were received.
- **11 candidates** were interviewed by a panel consisting of:
 - Assistant Chief Haskell
 - Captain McIntosh
 - Dispatcher Miller
 - HR representatives

- The panel identified **three finalists**:
 - Jody Young
 - Michelle Penza
 - Kelsey Cavallo

Motion 1: Establish Candidate List

A motion was made to approve the list of three finalists in ranked order in the event of a decline or pre-employment issue.

Vote: Unanimous (Aye)

Motion 2: Appointment of Dispatcher

A motion was made to appoint **Jody Young** as Dispatcher based on qualifications and strong local knowledge.

Seconded: Yes

Discussion: None

Vote: Unanimous (Aye)

Outcome: Motion carried.

- Ms. Young will be notified immediately.
 - HR will begin pre-employment processing and onboarding.
 - If the position is declined, the Board will proceed with alternate candidates.
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7. Additional New Business

- The department will participate in the **annual multi-department brush drill** on Sunday in Carver.
 - Brush season activity has been minimal to date.
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8. Members' Reports

- Members expressed appreciation for the successful **retirement ceremony for Karen**, noting it was a meaningful and well-attended event.

- Recognition was given to all members and local support for their participation.

9. Announcements

No announcements were made.

10. Public Forum

No public comments were presented.

11. Adjournment

A motion to adjourn was made and seconded.

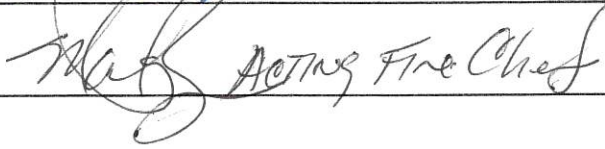
Vote: Unanimous (Aye)

The meeting was adjourned at **1:17 PM**.

Minute Approval

Motion to approve minutes of the April 22, 2026 Board of Engineers Meeting as printed.

Motion Made By:  ASST CHIEF

Motion seconded by:  ACTING Fire Chief

VOTE:



Approve



Disapprove



Obstain

Date: 5/7/2026