

Minutes of Meeting of Water Commissioners

Date of Meeting: June 2, 2025
Transcribed by: Karen Tamagini
Date Transcribed: June 9, 2025

I Call to Order

The meeting came to order at 5:30 PM

Members Present:

Edward Tamagini, Chairman
John English, Vice Chairman
Rick England, Clerk
Andy Cunningham, Superintendent
Wendy Lemieux, Clerk/Treasurer
Roy Maher, Water Tech
Shayne Lydon, Operation Superintendent

Accounting and Management Items:

Signing of Bills

Bills signed

Review of Minutes

Motion:

Rick England made the motion to accept the minutes of May 19, 2025 as printed, second by Edward Tamagini.

Vote: 2-0-1

II Abatements

None

III Purchase Orders

Ti-Sales

Motion:

Rick England made the motion to rescind May 5, 2025 Purchase Order #3846 for **HGAC Buys 3-Year Contract to Ti-Sales** for **\$147,736.00**, second John English.

Vote: 3-0-0

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation to **award to Ti-Sales (Purchase Order #3846) for Meters and Radios under HGAC Buys Contract** in the not to exceed sum amount of **\$100,105.00**, second John English.

Vote: 3-0-0

Ti-Sales

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to **Ti-Sales to provide (13) Neptune 3/4" T-10 Integrated Drive-By radio read Meters, and to provide (12) Neptune 5/8" x 3/4" T-10 Integrated Drive-By radio read Meters** in the not to exceed sum amount of **\$7,530.85**, second John English.

Vote: 3-0-0

IV Drive by Meter Reading Update

Superintendent Cunningham updated the Board of Water Commissioners on the Drive By Meter Reading project. Public response is better than anticipated.

V Accumulated Borrowed Debt

Superintendent Cunningham updated the Board of Water Commissioners on Accumulated Debt fees, approximately 15 million dollars.

VI FY-26 Water Rates and CIP fees Discussion and Vote

Motion:

Rick England made the motion to increase base water rate to \$135.00 for each 6 month bill, second John English.

Vote: 3-0-0

Motion:

Rick England made the motion to increase BIN for greater than 1,000 cubic feet to \$4.25.

Vote: 2-0-1

Motion:

Edward Tamagini made the motion to accept FY2026 CIP Rates as printed, second John English.

Vote: 3-0-0

VII Service Call fee

Motion:

Rick England made the motion to increase unscheduled service call fee to \$75.00, second John England.

Vote:

3-0-0

VIII Human Resource Training

Wendy Lemieux updated the Board of Water Commissioners suggestions from Human Resource Training for District improvement.

X Public Comments and Board of Water Commissioners Meetings

a. Monday June 16, 2025 – Meeting at 5:30 pm

b. Monday July 7, 2025– Meeting at 5:30 pm

XI Adjournment

Rick England made the motion to adjourn at 6:55 pm.

Respectfully submitted by: Karen M. Tamagini

Attest: Rick England

Date Approved: 6/16/2025