

Minutes of Meeting of Water Commissioners

Date of Meeting: July 7, 2025
Transcribed by: Karen Tamagini
Date Transcribed: July 18, 2025

I Call to Order

The meeting came to order at 5:30 PM

Members Present:

Edward Tamagini, Chairman
John English, Vice Chairman
Rick England, Clerk
Andy Cunningham, Superintendent
Roy Maher, Asst. Superintendent
Wendy Lemieux, Clerk/Treasurer
Shayne Lydon, Operation Superintendent.

Accounting and Management Items:

Signing of Bills

Bills signed

Review of Minutes

Motion:

John English made the motion to accept the minutes of June 16, 2025, as amended, second by Edward Tamagini.

Vote: 2-0-1

II Abatements

None

III Purchase Orders

Haley Ward (Task Order #9)

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to **Haley Ward for on-call consulting services in FY-26 in relation to the signed Master Services Agreement** in the not to exceed sum amount of **\$7,000.00**, estimated as 3-4 hours of effort per month for 12 months, second John English.

Vote: 3-0-0

Haley Ward (Task Order #10)

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to **Haley Ward for Hydraulic Modeling calibration and hosting of the District's Hydraulic Model in Water Gems in FY-26**, in the not to exceed sum amount of **\$3,500.00**. Funding for this project will be from Water Department Expense water fund 061.0500.5234- "Consulting/Audit/Engineering", second John English.

Vote: 3-0-0

Northern Data Systems

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to

Northern Data Systems for the **Annual Application Service Provider Fees for 3 Users** in the not to exceed sum amount of **\$5,100.00**, second John English.

Vote: 3-0-0

Northern Data Systems

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to **Northern Data Systems** for the **Annual Software Licensing fee and Automated Meter Reading Interface fees** in the not to exceed sum amount of **\$4,477.00**, second John English.

Vote: 3-0-0

AECOM

Motion:

Rick England made the motion the Board of Water Commissioners accepts the **Water Superintendent's** recommendation, and awards to **AECOM** for **consulting services in FY-26 for the Wellhead Protection Program** in the not to exceed sum amount of **\$42,000.00**, second John English.

Vote: 3-0-0

IV FY 25 Encumbrance

Acrison Lime Batch Tank Level Probes

V Water Management Tracking 6 months In

Superintendent Cunningham updated the Board of Water Commissioners referencing Water Management Tracking 6 months in,

VI End of FY25 CIP Fee Debt Collection

Superintendent Cunningham updated the Board of Water Commissioners referencing End of FY25 CIP Fee Debt Collection.

VII Aged Trial Balance and Review of Payment Shut off Plan

Superintendent Cunningham updated the Board of Water Commissioners referencing Aged Trial Balance and Review of Payment Shut off Plan.

VIII Monthly Financial Update

Not Yet Final

Public Comments and Board of Water Commissioners Meetings

- a. Monday July 21, 2025 – Meeting at 5:30 pm
- b. Monday August 4, 2025– Meeting at 5:30 pm

IX Adjournment

Rick England made the motion to adjourn at 6:10 pm.

Respectfully submitted by: Karen M. Taniguchi

Attest: [Signature]

Date Approved: 7/7/2025