

WAREHAM FIRE DISTRICT

PRUDENTIAL COMMITTEE

May 21, 2020

MINUTES

7:07 PM

Members: George Barrett, Ken Baptiste, Dean Decas (remote), Rick England (remote), Ron Enos (remote)

Non-Members: Wendy Lemieux, Chief Rowley (remote)

7:07 Meeting called to Order by Chairman George Barrett

- George asked if anyone was recording? No

7:08 Correspondence

- George discussed PCOT (Plymouth County OPEB Trust) Investment Committee Election
- Invoice from Hart Insurance in the amount of \$196.00 for the addition of the Spartan Rescue Truck to the FY20 Policy. Motion to pay made by Ron, second by Dean (5-0-0)
- Invoice from Norris, Murray & Peloquin for legal services rendered. Motion to pay by Ron, second by Dean (5-0-0)
- Invoice from Robert Short, Constable in the amount of \$35.00 for the posting of the Second Declaration of Recess and Continuance of the Wareham Fire District 2020 Annual Meeting. Motion to pay made by Ron, second by Dean (5-0-0)
- Purchase Order, Brigham Industries, Inc. in the amount of \$7,975.00 for the purchase of a Washer Extractor for Station 2. \$5,000.00 of the cost will be paid for by a Grant and the balance to be paid from Buildings and Grounds. Motion to approve made by Ron, second by Dean (5-0-0)

7:20 Approval of Minutes

- Motion to approve Minutes of December 5, 2019 by Rick, Second Dean (4-0-1)
- Motion to approve Minutes of January 16, 2020 by Rick, Second Dean (4-0-1)
- Motion to approve Minutes of January 23, 2020 by Rick, Second Dean (5-0-0)

- Motion to approve Minutes of January 30, 2020 by Ron, Second Rick (4-0-1)
- Motion to approve Minutes of February 6, 2020 by Ron, Second Dean (5-0-0)
- Motion to approve Minutes of February 20, 2020 Joint Meeting by Rick, Second Dean (4-0-1)
- Motion to approve Minutes of February 20, 2020 by Rick, Second Dean (4-0-1)
- Motion to approve Minutes of February 27, 2020 by Rick, Second Dean (4-0-1)
- Motion to approve Minutes of March 5, 2020 by Ron, Second Rick (5-0-0)
- Motion to approve Minutes of March 12, 2020 by Ron, Second Dean (5-0-0)
- Motion to approve Minutes of March 26, 2020 by Rick, Second Dean (5-0-0)

7:30 Treasurer's Report (See Attachment "A")

7:40 Chief Rowley's Report (See Attachment "B")

Next Prudential Committee Meeting scheduled for June 4, 2020

7:45 Motion to Adjourn made by Rick, Second Dean (5-0-0)

Minutes:

VOTE DATE: 2/28/20
 APPROVE: 4
 DISAPPROVE: 0
 ABSTAIN: 1

Chairman John T. Bant

Clerk Debra Wilson

5/21/2020
Attachment "A"

Prudential Committee Meeting 5/21/2020

Treasurer's Report

May 1st:

Second Declaration of Recess and Continuance of the District Meeting was made recessing District Meeting to Wednesday, June 10, 2020 at 7:00 p.m. at the Wareham High School, 7 Viking Drive.

The Prudential Committee's Vote to Postpone the District Election until Saturday, June 20th was posted to the Website

Press Memo was release to Wareham Week and Wicked Local regarding the new dates for District Meeting and District Election.

May 4th:

Constable Robert Short posted the Wareham Fire District Declaration of Recess and Continuance in 7 locations in Town to Notify the District Voters. The Notice of Recess and Continuance was also posted on the District Website.

Wareham Week published an Article on-line regarding the new dates for District Meeting and District Election.

May 5th:

Chief Rowley in his capacity as the District's Public Safety Officer, wrote a second letter to the Attorney General providing justification for the Declaration of Recess and Continuance. This Letter was submitted to the Attorney General's Office.

May 11th:

Terry and I began the Chapter 30B Procuring Supplies Services and Real Property Class. Class will continue through June 30th

May 12th:

2019 Spartan Heavy Rescue was registered and added to the District's Property Insurance Policy

May 14th:

Certified Municipal Treasurer's Renewal Application sent to the MCTA. Although the Massachusetts Collector/Treasurer Association Annual Meeting and Annual School have been cancelled for 2020 all criteria had been met for renewal.

Discussion with Tracy Donovan Lynch, Asst. Treasurer/Collector at the Town, \$1,231,080.87 in District Taxes have been collected through May 6th. Tracy requested that the Town Account process the checks for the District on May 21st.

May 20th:

Discussion with Chief Rowley regarding contingency plan for District Meeting

May 21st:

- Discussion with Prudential Committee regarding contingency plan for District Meeting

5/21/2020
Attachment "B"

Chief's Report Starting Friday, May 1st, 2020

Friday, May 1st

- Governor Baker ordered all persons to wear a mask in Public, starting Wednesday, May 6th.

Saturday, May 2nd

- Myself and 4 others were cleared to come back to work, employee tested negative for Covid-19.

Monday, May 4th

- Town 10am Conference Call reported 140 confirmed Covid-19 Cases, holding at 9 deaths
- Reviewed the new AFG -S Grant for Covid-19 PPE, put out by FEMA
- New Brush Breaker has been painted and will be heading to the Fire-1 shop in Mendon

Tuesday, May 5th

- Sent out Second letter to Clerk for the postponement of District Meeting
- New Rescue Truck arrived.
- Engine-1 back at maintenance for additional repairs.
- Standard Operating Guideline 2020-06 was issued, Face Coverings in Public Places. This was to correspond with Governor Bakers Covid-19 Order No. 31

Wednesday, May 6th

- Fire Prevention working on a FEMA-grant related to Fire Prevention Activities.
- Apparatus Placement and changes were implemented at Station 1
- Town 10am Conference Call, 141 Covid-19 cases in Town with holding at 9 deaths

Thursday, May 7th

- Town 10am Conference Call reported 151 Covid-19 cases and 11 deaths
- Received quote on proposed Extractor for washing structural PPE, We have \$5,000 in grant money. The overall quote came in at \$7,975.
- Chairman Barrett gave the ok to use Buildings and Grounds to offset the Extractor Grant and it was ordered.

Friday, May 8th

- E-1 back in service, E-4 out of service for repairs at maintenance.

Monday, May 11th

- Antique E-1 was re-located to maintenance
- Plow for S-2 was re-located to maintenance
- E-4 in service at Station 1
- M-1 re-located to Station 4
- Tanker-1 re-located to Station 2
- Run cards for apparatus and District responses will have to be changed once the New Heavy Rescue is put in service.

Tuesday, May 12th

- Town 10am Conference call, 159 Covid-19 cases in Town, holding at 11 deaths
- SAFER Grant was completed, \$97,800 was requested for Structural PPE. If awarded, this will be a 4 year program where new Structural PPE will be purchased for Call Firefighter Recruits.
- New Rescue was registered (Thank You Wendy)

Wednesday, May 13th

- Town 10am Conference Call, 161 Covid-19 cases in Town, 80 cases have recovered, holding at 11 deaths.
- Continued work on the Assistance to Firefighters Grant (S) which is all Covid-19 related.

Thursday, May 14th

- Town 10am Conference Call, 164 Covid-19 cases in Town, holding at 11 deaths
- Met with Darryl from Cyber-com regarding radio equipment transfer to "New" Radio Box at Thatcher Lane, some confusion on pricing, will be meeting again next week.
- Assistance to Firefighters Grant S was finished with \$5,500 requested for respirators that will attach to our SCBA (Self Contained Breathing Apparatus) masks that each of our personnel have been issued.

Monday, May 18th

- Governor Baker announce phase 1 of the re-opening plan, does not have any change on fire department operations.
- Town 1pm Conference Call, 171 Covid-19 cases with 14 deaths

Tuesday, May 19th

- Town 10am Conference Call, 175 Covid-19 cases in Town, 14 deaths.
- Town will be opening beaches for Memorial Day weekend
- E-1 O.O.S. for a radiator line that cracked.

Wednesday, May 20th

- Town 10am Conference Call, 180 covid-19 cases in Town, holding at 14 deaths
- Began work on a contingency plan for District Meeting, The Idea is to treat it as a "Drive-In Movie". Derek Sullivan has given a tentative ok to use the High School Parking lot, will hold 100-125 vehicles. Working on the logistics.
- Conference call for the Towns Emergency Management Plan, appears to be complete and ready to move forward for the Towns approval.
- Met with "Cyber-Com" who is responsible for our communications systems, regarding the quotes for the radio and dispatch upgrades. Evidently the quotes that were submitted by them back in December for the proposed Article to upgrade our Radio System were grossly inaccurate. I will discuss the outcome and potential of removing the article for consideration.
- E-1 back in service.

For discussion tomorrow evening, District Meeting, and also the possibility of the suspension of articles to ensure the budgets are approved.