Wareham Fire District

Prudential Committee Meeting Minutes 06/25/2026

Meeting held at 2550 Cranberry Highway, Wareham MA

Prudential Committee Members:

Dean Decas, Joyce Bacchiocchi, George Barrett, Jonathan Rogers
Not Present: Brian Crocker

Also present: Chief John Kelley, Assistant Chief Pat Haskell, Clerk Treasurer Wendy Lemieux, Rebecca Earlewine (Motorola), Mark Santos and Erica O'Connor (Hart Insurance)

5:30 PM Meeting called to order by Chairperson Dean Decas -

Hart Insurance Agency – Presentation of Insurance Renewal 5:30

- Mark Santos and Erica O'Connor attended the meeting to present the renewal.
- There have been only slight changes in premium. The workers comp premium decreased, due to the experience mod going down. The vehicle list has been updated (hand out) and all vehicles on the list are currently registered. The building replacement costs have been increased slightly due to the increased cost of construction. The actual rates decreased. The marine coverage is also up due to the cost of liability coverage.
- VFIS stayed flat, and as stated before the workers comp premium decreased slightly.
- Overall, the increase is 3%.
- Joyce Bacchiocchi asked about vehicles being added and removed during the year and the change in premium. It was stated that it is a composite rate and the premium is reconciled at the end of the year.
- Jonathan Rogers inquired about the meaning of VFIS, and it was stated that it is the workers comp insurance for firefighters.
- Mark Santos stated that the limit on the excess coverage is $1M, and this is an area where we should perhaps consider increasing the limit.

- Jonathan Rogers asked what the effective date is, it is 07/01/26.
- Mark stated again that an increase in the excess coverage over all policies would be a good investment.
- Chief Kelley asked if the policies would be updated to include the equipment included in the Motorola project, and Mark answered that yes, it would.

Correspondence – 5:52 PM

- None

Approval of Bills and Purchase Orders – 5:52 PM

- Motion by Joyce Bacchiocchi to approve a payment to Clifford and Kenny, LLP, legal fees, $3,062.50. Second by Jonathan Rogers. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0 Jonathan Rogers inquired about the fact that this is a March bill. CT Wendy Lemieux stated that she had asked them to provide billing in a more timely manner. Jonathan also noted the amount of the bill and asked if the matters had been finalized. Also, he asked about the $375 monthly service, and it was stated that this is used but we can reassess the need in the future.
- Motion by Jonathan Rogers to approve a payment to Capital One Trade Credit (Aubuchon), App Floor Paint and rakes, $75.46. Second by Joyce Bacchiocchi. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Motion by Jonathan Rogers to approve a payment to Dimond Overhead Door, springs for overhead door at Station 1, $415.00. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0. Jonathan Rogers had asked whether the spring had been received, since payment had previously been held from the February invoice. Wendy confirmed it had been received.
- Motion by Joyce Bacchiocchi to approve a payment to Lowes business account, hose clamps/pipe repair, $187.57. Second by Jonathan Rogers. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Motion by Joyce Bacchiocchi to approve a payment to Bank of America, Gear Lockers at Station 4, $1,556.00, upon receipt of the items. Second by Jonathan Rogers. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Motion by Jonathan Rogers to approve a Purchase Order to Industrial Protection Services LLC, Mini Cutter with batteries and charger, $5,208.00. Second by Joyce Bacchiocchi. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0

- Motion by Joyce Bacchiocchi to approve a Purchase Order to Industrial Protection Services LLC, 12 AV3000 HT and 12 Scott brackets, $5,976.00. Second by Jonathan Rogers. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Motion by Jonathan Rogers to approve a purchase order to Advance Tank & Infrastructure Solutions, pressure washing of Glen Charlie tank, $12,100. Second by Joyce Bacchiocchi Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0. Joyce Bacchiocchi noted that at the last Water Commissioners meeting it was stated that this company would be using drone technology to complete this cleaning.
- Motion by Joyce Bacchiocchi to approve a purchase order to AECOM for Phase 1 of the Well 3 Replacement Project (FY 27), $108,000.00. Second by Jonathan Rogers. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Motion by Jonathan Rogers to approve a purchase order to Northern Data Systems, Annual Software License Support, $5,493.00. Second by Joyce Bacchiocchi. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Motion by Jonathan Rogers to approve a purchase order to Northern Data Systems, Annual Software License Support, 3 user annual fee, $5,100.00. Second by Joyce Bacchiocchi. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Motion by Jonathan Rogers to approve a purchase order to IWATER, INC, annual hosting and support services for Asset Management/GIS platform, $7,000. Second by Joyce Bacchiocchi. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0. Jonathan Rogers inquired about the cost of each user license

Minutes – Vote – 6:12 PM

- Minutes of 05/28/26 – Motion to approve revised minutes by Jonathan Rogers, second by Joyce Bacchiocchi, Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0
- Minutes of 06/11/26 – Jonathan Rogers request to amend – Assistant Chief Haskell was not present at this meeting. Motion to approve as amended by Jonathan Rogers, second by Joyce Bacchiocchi. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0

Motorola Contract – possible vote – 6:16 PM

- Rebecca Earlewine from Motorola was present to answer any questions.

- CT Wendy Lemieux stated that the contracts and lease agreement had been reviewed by Attorney Margaret Ishihara on behalf of the District. All of her concerns had been addressed and she had reviewed the final draft.
- Joyce Bacchiocchi asked if there had been any changes since the last time the Prudential Committee had reviewed the proposal. Rebecca stated that more work had been done to finalize the proposal, including looking at water towers as possible sites. Joyce also asked if there were contingencies built into the proposal, and Rebecca explained that there is a process in place for change orders which could potentially increase or decrease the cost of the project. For instance, there is a shelter built into the cost of the project, but if the District is able to secure at a lower cost that can be removed.
- Jonathan Rogers inquired about ownership of the equipment, and it was stated that it vests at the end of the lease. It addresses the needs of the District for many years to come without being overkill.
- Dean Decas stated that there may be new cable installed by the Town, and if that were the case a connection would be coordinated with the Town.
- The quote is good through July 2, and the interest rate is only locked in until that date.
- Jonathan Rogers asked about the financing/payment schedule and whether early or adjusted payments could reduce the total interest paid. Rebecca confirmed the payment structure.
- Jonathan asked that in the future we add a buffer to the amount voted at District meeting.
- Joyce asked if it were possible to refinance in the future if the interest rate comes down. Rebecca stated that it is.
- Assistant Chief Pat Haskell thanked everyone involved for the collaboration in making this project possible.
- Motion to approve the contract and lease agreement with Motorola made by Joyce Bacchiocchi, second by Jonathan Rogers, Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – yes, Jonathan Rogers – yes. 4-0-0.

Chief's Report: Chief John Kelly – 6:39 PM

- See Attached
- Assistant Chief Haskell added that grant money had become available due to a settlement in the case of the Bouchard oil spill in 2003. Through the DEP, Wareham Fire has applied for a grant for drone equipment and training.

Clerk Treasurer Report – Wendy Lemieux – 6:51 PM

- See Attached

Discussion – Clerical Assistant and Office Manager – currently vacant - 6:54 PM

- Joyce Bacchiocchi and Jonathan Rogers are working on assessing the current procedure for payroll and bill payment.
- Dean Decas shared that he will discuss these positions with the leadership of 1249.
- George Barrett stated that the 1249 contract used to have separate sections for clerical and technicians.
- Jonathan Rogers has spoken to Interim Asst Chief Smith and Asst Chief Haskell regarding the process including software, and the next step is to bring all involved parties together to meet and discuss. At this time the discussion has only been with the Fire Department, but will include the Water Department.

Meeting Dates – 7:00 PM

- Joyce Bacchiocchi shared a list of tentative dates for the next six months. We will use it as a guide, and some dates may be adjusted.
- Jonathan Rogers asked if it was possible to move the time of the meetings to 7:00 PM to accommodate the public, Dean Decas stated that it is something that could be discussed.
- We will plan to meet on July 22 (Wednesday) instead of July 23.

Public Comment – 7:06 PM

Statement by Chair: *District members are welcome to share comments on topics that are not listed on the meeting agenda during the Public Comment portion of the meeting. Each speaker will be allotted up to two (2) minutes to address the Committee.*

Please note that, in accordance with standard procedure, the Prudential Committee will listen to comments during this time but will not respond or engage in discussion. This is not intended to be dismissive; rather, it ensures that all voices have an opportunity to be heard while maintaining compliance with the Massachusetts Open Meeting Law.

The Massachusetts Open Meeting Law prohibits Committee members from discussing matters that are not included on the posted agenda. By following this procedure, we help ensure that meetings remain open, fair, transparent, and legally compliant.

Thank you for your cooperation and for helping us maintain a respectful and productive meeting environment.

- Kathy Bird: Noted that there had been an inquiry about the recording of meetings and it was stated that it would be on the next agenda. She also stated that she hoped something had been received from Gosnold regarding the upcoming opening on July 1.
- Firefighter Matt Bennett: Noted that he had inquired about the recording of Prudential Committee meetings, and that it was stated it would be on the next agenda. He also noted that at the last meeting a sub committee was

formed to develop a District Vehicle policy, and he would like to see an update on that on each meeting agenda.

Adjourn – 7:10 PM

- Motion to adjourn by Jonathan Rogers, second Joyce Bacchiocchi. Dean Decas -yes, George Barrett – yes, Joyce Bacchiocchi – Jonathan Rogers – yes. 4-0-0.

Next scheduled meeting is July 9, 2026.

Respectfully Submitted by Joyce Bacchiocchi, Clerk.

Chair ________ **Vote Date** 7/9/26

Clerk ________ **Approve** 3

Disapprove 0

Abstain 2 Brian, George

Chiefs Report June 25, 2026

I have returned to full duty and began my first day in the office on June 22, 2026. I don't have a lot to report due to familiarizing myself with the organization and catching up with the budget and articles for the closeout of the current FY 26 budget and startup of the FY 27 budget.

Shift 3 and Call back crews responded to a mutual aid fire at the Covanta waste to energy plant in Rochester on June 14, 2026, to aid with the structure fire. Later on there was a structure fire on Tow Road at the Cape Cod Gas facility the fire was quickly extinguished with the on-Duty Shift 2 Crew along with Call Back members. Mutual aid was received from the Onset, Marion and the Carver Fire Departments.

Since your last meeting, The Assistance to Firefighters (AFG) Grant was submitted for approximately $65,000 for Firefighter health and safety to purchase exercise equipment and building improvements, as well as a Self-Contained Breathing Apparatus (SCBA) request for technical rescue breathing apparatus.

On Sunday June 21, 2026, Crews responded to a reported fire in the vicinity of Pine Needle Lane and on arrival located a brush fire to the rear of 3 Pine Needle Lane. Access to the fire was gained through the property of 3 Pine Needle Lane with a brush truck to extinguish the fire due accessibility for firefighting operations. The next day the department was notified by the homeowner that there was damage to the property by driving the brush truck through her side and backyard. The concern of the homeowner was that in the vicinity of were the vehicle traveled was an underground propane tank as well as the septic leaching field as well as lawn sprinklers. I notified the Clerk treasurer of the information in case she was notified by an insurance company.

Crews responded to a structure fire on Tuesday June 23, 2026, at 2380 Cranberry Hwy. Shift 1 along with Call back members responded. The members performed an aggressive attack and quickly located and extinguished the fire. This was also accomplished with the help of our mutual partners from the Onset and the Carver Fire Department.

WAREHAM FIRE DISTRICT
TREASURERS REPORT
PRUDENTIAL COMMITTEE MEETING: June 25, 2026

FIRE DEPT.

Tuesday, I met with Chief Kelley to discuss the FY26 budget, FY27 budget and articles passed at District Meeting.

The office is working closely with Asst. Chief Smith to ensure FD payroll is processed and Fire and Mechanic bills are paid until a resolution is reached regarding support staff at HQ

BUDGETS:
Revenue / Expense Reports on this date reflect that:

Pru Comm Budget 90.02% expended
Clerk/Treasurer 84.76 % expended
Mechanic 91.85% expended
Fire Dept. 95.12% expended (Overtime is $59,665.73 in the red)
Water Dept 87.24% expended

FISCAL YEAR END:

Split Payroll will be run on July 6th
The final FY26 Vendor Warrant will be processed on July 16th; encumbrances will be processed after that date, and the process of closing the books will begin