

Wareham Fire District

Prudential Committee Meeting 09/11/2025

Prudential Committee Members:

Dean Decas, George Barrett, Joyce Bacchiocchi, Rick England

Not present: Brian Crocker

Non-Prudential Committee Members:

Clerk Treasurer Wendy Lemieux, Chief John Kelley, Assistant Chief Pat Haskell, Assistant Chief Mark Rogers

5:30 pm Open Meeting – Moment of Silence in remembrance of 9/11

5:30 pm Correspondence – None

5:31 pm Approval of bills and purchase orders

- Motion to approve payment to HR Key Solutions (Mary Beth Bernard) – \$2,625 , Motion RE, second JB (4-0-0)
- Motion to approve PO to Minuteman Trucks – \$5,144.70 – Aerial Service and Inspection , Motion RE, second JB (4-0-0)
- Motion to approve PO to Madigan Lime Corporation - \$12,127.50 – Bulk Hydrated Lime for Maple Springs Treatment Plant - Motion RE, Second JB (4-0-0)
- Motion to approve PO to Sullivan Associates - \$4,826.00 – Replacement of Flow Meter and Grounding Rings at Well #8 - Motion RE, second GB (4-0-0)

5:36 pm Approval of Minutes

- Vote to approve minutes of the meeting on 08/28/25 – Motion RE, Second GB (4-0-0)

5:37 pm Chief's Report

- Chief's report is attached.

5:44 pm Clerk Treasurer Report

- See attached.

5:49 pm Fire Station Study Committee

- The first meeting of the Fire Station Study Committee was held on September 9 and it went very well.
- We do have an opening for a citizen member, we will make an attempt to fill that vacancy.
- The next meeting of the committee is October 14.

5:51 pm Public Comment

- None

5:51 pm Other Business

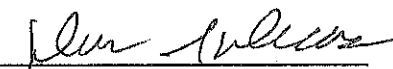
- None

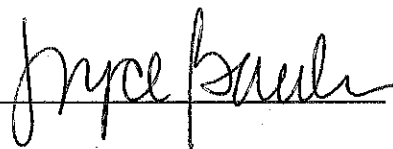
**6:12 pm Adjourn to Executive Session, not to return to Open Session.
Executive Session**

- 1.Executive Session: Union Negotiations. Executive Session pursuant to M.G.L. c. 30A, Section 21(a)(2), to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.
Discussion – Public Employees' Local Union 1249

Motion JB, second RE, roll call vote: JB yes, RE yes, GB yes, DD yes

Minutes respectfully submitted by Joyce Bacchiocchi.

Chair  Vote Date 9/25/25

Clerk  Approve 4

Disapprove 0

Abstain 1

Chief's report for September 11, 2025.

Friday September 5th

- Tower 1 returned from having the annual ladder service and third-party inspection completed.
- Members travelled to Firematic to conduct an inspection of the new mini pumper.

Monday September 8th

- Swim Qualifications were completed on 16 Recruit Call Firefighters.
- I was notified that Tower 1 needs to have the rear tires replaced.

Tuesday September 9th

- Fire Station building committee conducted its first meeting.

Wednesday September 10th

- The new mini pumper arrived at Station 1 and accepted and is just waiting to be lettered.
- New Dispatcher has completed all the pre-employment paperwork and will start first shift on September 22, 2024, at 08:00 Hrs.
- 6 New Call Firefighter recruits have completed all the pre-employment requirements and are eligible to respond.
- New Career Firefighter has completed the pre-employment requirements and will be starting on Shift 3 on October 1, 2025, at 08:00Hrs.
- Massachusetts Firefighting Academy Recruit paperwork has been completed and submitted for the new Firefighter and we will be notified of academy start date.

Thursday September 11th

- 9/11 Ceremony was held at station one.
- Board of Engineers meeting was held.

WAREHAM FIRE DISTRICT

TREASURERS REPORT

PRUDENTIAL COMMITTEE MEETING: SEPT. 11, 2025

On August 7th we discussed the fact that lending District owned property out was an ethics violation. This was confirmed with legal counsel and reported at the August 28th Pru Comm meeting. The Chair of the Board asked what if the property is owned by the Wareham Firemen's Association? On September 5th I spoke with the President of the Wareham Firemen's Association, who stated that over 30 years ago tables and chairs had been purchased and stored at the District. A Wareham Fireman's Association stencil was placed on the bottom of the tables. There may be one of these tables remaining at Station 3. Anyone wishing to borrow said table would need to make that request to the Firemen's Association. The policy regarding personal use of District property read into the record at the August 28th meeting remains unchanged in the proposed Employee Handbook.

The draft of the proposed Employee Handbook has been sent to legal counsel for review. Attorney Dan Williams has confirmed receipt of the document and anticipates completion of the review within the next 30 days.

The Balance Sheet was submitted to the Division of Local Services on September 9th, ten days earlier than the original target date. With this completed, the District should receive

notification of our Free Cash Certification within the next few weeks.

CBIZ, the District's auditing firm, will be at the District office the week of October 27th to conduct the FY25 Audit. The preliminary audit work began in early July.

The transition of all Recruiting/Hiring processes is moving along. Terry has put a lot of time and effort into this endeavor.

On Friday, September 12th, Terry and I have a zoom meeting scheduled with Civic Plus to explore the possibility of having them host the District's Website. We presently use Network Solutions, and the website is antiquated, and very inflexible to post to, among other issues. The present website is not secure, and water patrons have expressed concern when making water payments online. The link on the website for the payments transitions customers to the UniPay website, which is secure, so there is no worry about compromising sensitive information. I'll provide further information at the next Pru Comm meeting.